



Atelier Music Academy | Jessica Santos

284219 County Rd 10

Amaranth, ON L9W 0Y2

647-218-1697

jessica@ateliermusicacademy.ca

Studio Policy & New Student Contract

Music for Young Children® Programs

Welcome to Atelier Music Academy! We're so glad you've chosen to begin your family's musical journey with us.

This contract outlines our studio policies and expectations for our **Music for Young Children® (MYC) programs**, including Sunrise, Sunshine, Sunbeams, and Moonbeams. Our goal is to create a smooth, rewarding, and joyful year of learning for every student and family.

Where a policy differs by program, the specific program requirements noted below will apply.

Please read this policy carefully. By registering for an MYC program, you agree to the terms and expectations outlined below.

During Class

To ensure everyone gets the most from our weekly MYC classes:

- Please **arrive a few minutes early** so your child is ready when class begins.
- Classes begin promptly and **will not be extended for late arrivals**.
- If you arrive late, please enter quietly and join the group.
- For **Sunrise, Sunshine, and Sunbeams**, active parent participation is an important part of the program. Your energy and involvement help your child stay focused and engaged.
- **Moonbeams** is designed to encourage greater student independence. Parent participation is encouraged but not required.
- Phones must be silenced and put away unless you are taking a quick photo or video for practice.
- No food or drinks are permitted in the studio, except water. Water bottles should be kept on the floor, away from instruments and electronics.
- Shoes must be removed at the door. Please wear clean socks or slippers. Spare slippers are available for \$1.



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- Parents must supervise their children at all times. Children should not leave the studio or go outside unattended.
- A washroom is available. Please leave it tidy for the next person.
- Please sanitize or wash hands upon arrival.
- If your child is ill, **please do not attend in person**. See the Attendance section below.
- If your child is having a particularly difficult day, you may step out briefly for a reset if needed.

Attendance

MYC is a **curriculum-based, full-year program**, consisting of approximately 36 weeks of instruction. Your child's place in the program is held for the entire academic year.

Missed Classes

Missed classes due to illness, vacation, appointments, or other personal circumstances are **not refundable or rescheduled**.

If your child is sick, please do not attend class in person. When possible, the studio may provide one of the following options:

- An **online viewing option**, allowing your child to follow along with the class. This option is not interactive and may not always be available.
- A **recording of the class**, when available.
- An opportunity to **observe or attend another class**, when space and scheduling permit. This is not guaranteed and is offered at the studio's discretion.

If your child misses an important concept or you have questions about the material covered, you are welcome to arrive **5 minutes early before the following class** for a brief recap with the teacher.

These options are provided to help students stay connected with the curriculum and **do not constitute guaranteed make-up lessons**.



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Studio Breaks

The MYC academic year includes:

- **Two weeks off at Christmas**
- **One week off during March Break**

Withdrawal

MYC is a full-year program, and your child's place is reserved for the academic year.

For the **2026–2027 academic year**, withdrawal is permitted only between **Lesson 8 and December 1, 2026**, and must be discussed with the studio in advance.

The first eight weeks of tuition are non-refundable. No refunds will be issued after December 1, 2026.

Lesson Cancellation

If Atelier Music Academy must cancel a class due to illness, emergency, or another unforeseen circumstance, a **make-up class will be scheduled or the program will be extended as necessary**.

Studio cancellations are the only circumstances in which a make-up class or extension of the program is guaranteed.

Fees

Registration & Materials Fee

All MYC Level 1 Classes: \$225, tax included

The registration and materials fee is set by Music for Young Children® and is not determined by Atelier Music Academy.



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The fee includes the required materials for the year. Some materials may be reusable in future years.

Materials will be ordered and provided on the first day of class.

Payment of the registration and materials fee is required to reserve your child's place.

2026–2027 Tuition

\$1,020 for 35 lessons + 1 year-end recital

Tuition may be paid:

- **In full** before the first lesson, or
- **In 10 monthly payments of \$102**, September through June

The first eight weeks of tuition are non-refundable.

No refunds will be issued after December 1, 2026.

Payment Options

Payment may be made by:

- E-transfer to jessica@ateliermusicacademy.ca
- Cash
- Debit
- Credit card (**2.75% processing fee**)

A **3-day grace period** is provided for late payments. After the grace period, a \$20 late fee will apply.

Returned cheques (NSF) are subject to a \$20 fee.

Instrument Requirements

Students must have access to a **suitable instrument at home** for regular practice.



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The minimum keyboard requirement is:

- At least **61 full-size keys**
- **Touch-sensitive** keys
- **Semi-weighted or fully weighted** keys

An acoustic piano is also suitable, provided it is kept in tune.

Need help choosing an instrument? Atelier Music Academy offers a selection of keyboards and digital pianos at several price points. Please reach out if you'd like help choosing an appropriate instrument for your child.

Home Practice

Regular home practice is an important part of the MYC program.

Students should practice **at least 5 days per week**, with parental involvement where applicable. Practice includes more than simply playing the instrument. Teachers will demonstrate and guide families on how to practice effectively at home.

Recommended practice times:

- **Sunrise:** Age-appropriate practice as directed by the teacher
- **Sunshine:** 5–15 minutes per day
- **Sunbeams:** 10–20 minutes per day
- **Moonbeams:** 20–30 minutes per day

It is normal for children's interest and motivation to fluctuate. Students will often need reminders and encouragement to practice regularly.

Your attitude is key. Confidence and commitment are contagious.

Please avoid comparing your child to other students. Every child progresses differently.

If you're experiencing challenges with practice, please reach out early. We're happy to help before small struggles become larger ones.



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Parent Participation & Student Independence

Sunrise, Sunshine, and Sunbeams

Parent or caregiver participation is required. Parents are an important part of the learning process and will learn alongside their child, support participation during class, and help reinforce learning at home.

Moonbeams

Moonbeams is designed as an entry point for older beginners and places greater emphasis on student independence. Parent participation is **encouraged but not required**.

Property Use & Safety

Atelier Music Academy operates out of a private rural residence. Only the designated studio area, including maintained walkways and entrances, is intended for client use.

All other areas of the property are private, not monitored, and not maintained for public access.

Parents and students must remain within the designated studio area at all times. Access beyond these areas is at the individual's own risk, and Atelier Music Academy is not responsible for injury, loss, or damage occurring outside of the designated studio area.

Parking

Please leave promptly after class to make room for the next group.

- Do not block the driveway, street, or other vehicles.
 - Drive slowly and cautiously when entering or leaving the property.
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Photos & Videos

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If you **do not want your child included in photographs or videos used for promotional purposes**, please let the studio know.

We will make reasonable efforts to exclude your child from promotional images or to crop or blur them when necessary.

Email Communication

By registering for an MYC program, you consent to receiving communication from Atelier Music Academy by individual or group email regarding classes, schedules, payments, studio information, and other program-related matters.

Additional Notes

- Only registered students and their participating parent/caregiver may attend class.
- If a sibling or another person needs to accompany you, please let the studio know in advance.
- Please do not bring children or family members into the studio who are sick.
- Strong communication between parent, teacher, and student is key to a positive experience.

If you have questions or concerns at any point during the year, please reach out. We want to work together to ensure that your child's experience is positive, encouraging, and musically rewarding.

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We're looking forward to a joyful and enriching year of music-making with you and your child!



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Warmly,

Jessica Terencio-Santos

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